

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

December 11, 2019

6:30 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on December 11, 2019. The meeting was opened at 6:45 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement
The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Marybeth Miller, Keith Hamilton, Jill Morano, Kathleen Miceli, and Ann Marie Nadiroglu

Absent: **Jessica Rentas**

Also Present: Mr. Anthony Riscica, Interim Superintendent, Mr. Jayson Gutierrez, Business Administrator/Board Secretary

IV. Recognition of visitors.

There were five (5) members of the public present

V. Presentations: None

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	November 20, 2019
Executive Meeting	November 20, 2019

Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Marybeth Miller -Yes	Jessica Rentas	

VIII. Committees

A. FINANCE

Committee Report - Marybeth Miller: We met earlier for 20-21 preliminary budget discussions.

Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-c

Motion By:	Ms. Miller	Second by:	Mrs. Nadiroglu
Discussion:			
Roll Call Vote			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Jessica Rentas -	Marybeth Miller -Yes	

a. Approval of the payment of the following bills and claims:

Payroll for the period ending November 30, 2019	\$160,697.56
Payroll for the period ending December 15, 2019	\$157,930.64
Bills List dated December 11, 2019, Warrant #17690 through 17746	\$335,476.59

Health/Prescription plan premiums (SEHBP) for December 2019	\$86,226.72
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- b. Approval of the attached line item transfers for October 2019.
- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending October 30, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

B. PERSONNEL

1. Committee Report(Policy and Personnel) - Kathleen Miceli: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following

Personnel items, a-d

Motion By:	Mrs. Miceli	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Jessica Rentas -	Kelly Norris - Yes	Marybeth Miller -Yes	

- a. Approval of the rate of \$65 per game for officiating baseball, softball, and basketball events for the 2019-2020 school year.
- b. Revise the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective on or about November 25, 2019, through June 30, 2020.

Name	Job Description	Not to Exceed Hours Per Week
Jillian Iparraguirre	Aide	17hrs 30min.

- c. Approve the addition of the following to the 2019-2020 Substitute List, pending receipt of a favorable criminal history review:

Name	Job Description
Olivia Esposito	Substitute

- d. Approve the payment at the contractual rate of \$50* per hour for the following, pending scheduling of event:

Chaperone Name	Event	Hours
Leanne Pittelkow	Winter Concert	1.5 hours

* Subject to change upon ratification of the successor agreement

C. POLICY

- Agenda reading- Kathleen Miceli -
 - Review and discussion of 12/03 meeting

- Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, a

Motion By:	Mrs. Nadirglu	Second By:	Ms. Miller
Discussion: Mr. Riscica - Update on Parent Organizations			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Jessica Rentas -	Kelly Norris - Yes	Marybeth Miller - Yes	

- Approval of the first reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
9210		Parent Organizations

C. TECHNOLOGY/FACILITIES/TRANSPORTATION

- Committee Report - Keith Hamilton - None. We will schedule a meeting in early January.

- Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items,

Motion By:		Second by:	
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton -	Jill Morano -
Marybeth Miller -	Kelly Norris -	Jessica Rentas -	

D. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-d

Motion By:	Mrs. Miceli	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Abstain	Jill Morano -Yes
Kelly Norris - Yes	Marybeth Miller -Yes	Jessica Rentas-	

a. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
1/28/20	Andrea Swanson	Building iSteam Experience	Ramapo College	\$0	Yes	No
1/28/20	Lori DelGiudice	Building iSteam Experience	Ramapo College	\$0	Yes	No
2/3/20	Annmarie May	But what if we didn't	Ramapo College	\$0	Yes	No
2/3/20	Sheila Walsh	Hot Issues in Special Education	Ramapo College	\$0	Yes	No
2/20/20	Jill Small	Yoga and Other Mindful Tools	Ramapo College	\$0	Yes	No
2/20/20	Courtney Quackenbush	Yoga and Other Mindfulness Tools in the Classroom	Ramapo College	\$0	Yes	No
2/27/20	Lori Hecht	Using Flipgrid	Ramapo College	\$0	Yes	No
2/27/20	Lynn Nardino	Using Flipgrid	Ramapo College	\$0	Yes	No
2/27/20	Paul Kobliska	Establishing & Empowering School Culture for All	Ramapo College	\$0	No	No
3/6/20	Michele Miller	Word Wondering Teaching Vocabulary	Ramapo College	\$0	Yes	No
3/6/20	Marianne McCarthy	Keys to Close the Gap Interventions for Spec. Ed.	Ramapo College	\$0	Yes	No
3/12/20	Monica Majowicz	Literacy in Mathematics	Ramapo College	\$0	Yes	No
3/12/20	Charles Vulcano	Implementing a Sustainable SEL	Ramapo College	\$0	Yes	No

***PLUS MILEAGE, TOLLS AND PER DIEM IF APPLICABLE**

- b. Resolve to affirm the administration’s determinations concerning the HIB investigation 19_20 Case 2 as outlined in the confidential report shared with the Board of Education members.
- c. Resolve to affirm the administration’s determinations concerning the HIB investigation 19_20 Case 3 as outlined in the confidential report shared with the Board of Education members.
- d. Resolve to affirm the administration’s determinations concerning the HIB investigation 19_20 Case 4 as outlined in the confidential report shared with the Board of Education members.

E. COMMUNITY RELATIONS

- 1. Committee Report - Jill Morano: Very successful event with Don’t Press Send assembly.
- 2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, none

Motion By:	Jill Morano	Second by:	Marybeth Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -
Marybeth Miller -	Jessica Rentas -	Kelly Norris -	

F. NEGOTIATIONS

- 1. Committee Report - Kelly Norris: None

G. POMPTON LAKES LIAISON

- 1. Committee Report - Kelly Norris:
20-21 & 21-22 School Calendar

Non Action Items:

A. Letters and Communications - Kelly Norris:

- None

B. Interim Superintendent’s Report - Anthony Riscica

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C. Enrollment as of December 11, 2019

PreK-8	320
PLHS - Tuition	127
Option III	0

Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	1
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- a. Meeting took place on December 10th, 2019 with the architect and engineer regarding the Science lab.
- b. ASSA, Title I Comparability, Title I Performance, and the CAFR have been submitted on time.
- c. Mid Year Budget Review is underway
- d. Staff has received and are currently working on 20-21 Budget Requests. Mr. Riscica, Mr. Kobliska, and I will be meeting with the staff to review.

F. ORAL COMMUNICATION

G. Information and Questions from Board Members

- a. Mrs. Morano: Congratulations to the girls basketball team!

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

January 2, 2020	Reorganization Meeting	7:00 p.m.
January 22, 2020	Public Business Meeting	6:30 p.m.

X. Executive Session

Motion by Ms. Norris, seconded by Mrs. Nadiroglu at 7:03 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

- 1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential contracts and personnel matters.
- 2. The matter discussed will be made public when confidentiality is no longer required.

XIII. Adjournment

Motion by Ms. Norris, seconded by Mrs. Nadiroglu at 7:04 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jayson Butierrez', is written over the typed name.

Jayson Butierrez
Business Administrator/Board Secretary